Weston Woods Fall 2018 Order Form
Custom Processing

Please fill out below if you would like to receive cataloging with your order. Submit this form with your order.
Allow 6-8 weeks for processing.

PRODUCTS

Please check which product you'd like to receive:

AUTOMATION

❑ Marc Record *(Fill in boxes A-D in the MARC RECORDS section below)* $1.00 per title/unit
Note: The next 2 products are only available in combination with MARC records.

❑ Smart Barcode Label *(Fill in boxes A-C in the BARCODES section below)*
❑ One per book ❑ Two per book $.20 ea

❑ Spine Label Set $.50 ea
❑ Reading Program Label ❑ AR ❑ RC $.40 ea

QUESTIONS?

Please email
westonwoodsorders@scholastic.com
Or
Call (800) 243-5020
Fax 203-797-3541

NOTE: Marc Records can take up to 6-8 weeks for processing. They will be sent via your requested method - either email or mail.

Barcodes are sent only by mail.

MARC RECORDS

A. Software (Please check or write in system)

❑ Accent ❑ Athena ❑ Alexandria ❑ Dynix ❑ Follett ❑ Horizon ❑ Mandarin ❑ Sirsi ❑ Spectrum ❑ Other_____

B. Format

❑ 91 USMARC MicroLIF Protocol-852 Holdings (File Name: Microlif.001)
❑ '87 MicroLIF Protocol-900 Holdings (File Name: IBM.FIL)
❑ USMARC Communication-852/949 Holdings (File Name: MARC.001)

C. Computer System

❑ IBM or compatible
❑ Macintosh

D. Data Format Desired

❑ CD ❑ FTP*-Email address (required)_____

*Please note – you will receive an email notification when your MARC file is available for downloading.

BARCODES *(Fill in boxes A-C below)*

A. Library Name for Barcode Labels (30 characters maximum including spaces)

B. Barcode Symbology

❑ Follett 2 of 5 (T)
❑ Interleave 2 of 5
❑ Codabar without check digit
❑ Code 3 of 9 (code 39)
❑ Codabar (13 plus check digit)
❑ Code 3 of 9 Mod 10 (13 plus check digit)
❑ Code 3 of 9 Mod 43 (13 plus check digit)

C. **Starting barcode number for this order** (DO NOT include check digits)_____

ADDITIONAL NOTES

Please use this space for further instructions:

For fastest service, email your order to: westonwoodsorders@scholastic.com